

St. Andrew's Episcopal Church Vestry

Meeting Minutes – June 28, 2015

I. Gathering and Opening Prayer

The meeting was called to order at 11:30 by Mike Rhodes who opened with prayer.

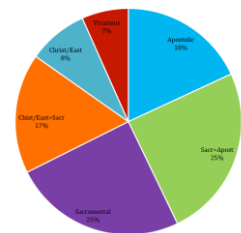
Roll Call

<input checked="" type="checkbox"/>	The Rev. Barbara Hutchinson, Rector				
<input type="checkbox"/>	The Rev. Betsy Ivey, Curate				
<input checked="" type="checkbox"/>	The Rev. Carenda Baker, Transitional Deacon				
		The Vestry			
<input checked="" type="checkbox"/>	Mike Rhodes, Senior Warden	<input checked="" type="checkbox"/>	Jennifer Morehouse, Junior Warden		
<input checked="" type="checkbox"/>	Tom Briggs	<input checked="" type="checkbox"/>	Shelbie D'Annibale	<input checked="" type="checkbox"/>	Melisa Dotson
<input checked="" type="checkbox"/>	Bill Gawors	<input checked="" type="checkbox"/>	Beth Hagan	<input type="checkbox"/>	Tim Hawkins
<input checked="" type="checkbox"/>	David Luo	<input checked="" type="checkbox"/>	Jim Smith		

II. Formation Time

Time Started: 11:36 Allocated: 20 min Leader: Mthr. Hutchinson

Discussion connecting to our retreat regarding Spiritual Maturity. Our goal is to work towards a spiritually mature parish. Reviewed the "Level of Spiritual Maturity" that captures where the parish is now. The vestry broke into two small groups to review Emotional Climate and Opportunities. The summary of those discussions were:



Emotional Climate

- Calm, welcoming
- Welcoming
- Accepting
- Open to questioning
- Feeling welcome, warm greeting, feeling wanted
- Have a wide range of different beliefs, more all encompassing; there are conflicts and people can be difficult, learn to deal with them

Opportunities

- Healing Services
- Children's Choir
- Parish Life / Events
- Wednesday night / discussing questions
- Holy week services
- Availability to give money for flowers

New Business

A. Resolution to cover Betsy Ivey's salary for June 2015

Resolution to withdraw \$1666.67 from E. Jones account to cover Betsy's salary through the end of June 2015. Her salary was approved in the budget until 5/31/15, but was extended through the end of June for a number of reasons, but mainly because she was due 3 weeks of vacation and 1 week of spiritual formation, which she will use in these last weeks of June.

Motion: Motion to approve expense.

Proposed By: Bill Gawors

Seconded: David Luo

Vote: Unanimous

Further Action:

B. Resolution to elect Steve Smith as Treasurer

Resolution to elect Steve Smith as Treasurer (the by-laws say that the treasurer is elected, but not by whom – a vote of the vestry shall work). He will begin 8/1/2015.

Motion: Motion to approve Steve Smith as treasurer.

Proposed By: Jennifer Morehouse

Seconded: Bill Gawors

Vote: Unanimous

Further Action: Fix the by-laws to clarify language about "treasurer is to be elected" but not by whom.

C. Resolution to support "Feed My Sheep"

Resolution to approve the expenditure of \$100.00 from our parish outreach budget to the Diocesan Ministry "Feed my Sheep" as part of the fundraiser, "Bishop's Open." The outreach budget was already approved and this expense is part of that budget.

Motion: Motion to approve the expenditure.

Proposed By: Bill Gawors

Seconded: Melisa Dotson

Vote: Unanimous

Further Action:

D. Resolution to change Carenda's title to Curate

Resolution to change Carenda Baker's title to Curate effective 7/11/2015 and to authorize Carenda as a signer on the "St. Andrew's Episcopal Church Curate's Discretionary Account." Betsy as outgoing Curate will disperse the funds in this account prior to her leaving, so this resolution will keep the account opened for Carenda's use.

Motion: Motion to approve Carenda's title to Curate and authorize her as signer on the account.

Proposed By: Jennifer Morehouse

Seconded: Bill Gawors

Vote: Unanimous

Further Action:

E. Presentation of Thank You from Mother Betsy

Time Started: 12:07 Leader: Mthr. Hutchinson

Mother Betsy presented the parish with a \$500.00 gift certificate to C.M. Almy for the purchase of new altar frontals for weddings and funerals. Mike Rhodes will find a thank you card and the vestry will sign it.

III. Old Business

A. Youth Task Force Report

Time Started: 12:05 Leader: Bill Gawors

Bill spoke with Tim regarding Kyle Murphy to do a presentation for **16th of August** regarding his mission projects. The goal is to invite parents, youth, and vestry members to learn and ask questions regarding mission. Kyle is doing his internship at St. Stephens and has been doing fantastic mission work. Bill Gawors will continue to work to coordinate this.

Discussion:

- Especially for the youth who have gone through confirmation, this is an interesting time. We want to establish a program to help them, but we need to accept that helping them may not have something formal / regular.
- Ask for people to willingness to provide their time to support the program. Some of this should be on the parents. For example, help transportation, setup, preparation.

- Good survey and that there are open ended question. Do not like asking about specific age or gender. Should not limit that. Perhaps question 4 should ask what characteristics we are looking for. *
- Should not limit who is the leader based on age or gender. * * *

There was consensus that with refinement the survey should be ready to send out (mail) and the goal is to report at next month. Mike suggested using the on-line survey capabilities of the forum, or else the survey will be sent out through a mailing.

B. Jubilee Ministry Report

Time Started: 12:17	Leader: Dcn. Baker
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We were left it last was to organize a leadership team. We need a few more people to join Shelbie and Angie Schneider. Goal of next meeting to have leadership team in place.

C. Other Reports

Time Started: 12:18	Leader: Mike Rhodes
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- There is not a building and grounds report. There is a problem with the A/C in the office. The drip pan must be replaced. We are soliciting two quotes: repair or replace. When the pan leaked it went under the tiles and bubbled them off the floor. They will also need to be replaced.
- Barbara reported on the new-comers dinners. Mike, Jennifer, and Barbara will host dinner groups. There is \$1000 budget for newcomers so there is money available. Hope is that vestry members will come to one of the dinners.
- Barbara reviewed ministry status. She will make it available through website and weekly newsletter.
- No other questions

D. Quick Books

Time Started: 12:24	Leader: Mthr. Hutchinson
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- There was a resolution to approve QuickBooks. The software subscription was purchased (\$23/mo) and is now active. It is helpful to be able to access through internet.

IV. To Do List

- Find someone to replace Beth on Vestry. Nine members is the minimum, and we have 10. Barbara has a list of names of candidates, she will send it over email.

- Identify people to assist with the stewardship campaign. We should have vestry and parish representation. There will be a program on the instructed Eucharist in the fall, and there will be events that will connect it to stewardship. Bill Gawors will.
- Blessing of the Backpacks (Bill Gawors). He will coordinate to find the number of pencil boxes we need. School starts August 19th this year.

V. Upcoming Events

- Friday August 14th will be a social function that will have an “admission” of pencil boxes. This replaces the parish pic-nic.
- PLC committee is working on the reception for Dcn. Carenda’s ordination. Melissa is the point-person for that.
- July 5th is the beginning of combined worship.

VI. Meeting Recap

Time Started: 12:29	Allocated:	Leader: Mike Rhodes
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- Mike to pick up a card
- Bill will coordinate with Kyle
- Vestry members to send names of candidates
- Assistance with stewardship campaign is needed
- Barbara will send out dates for newcomers dinners
- Youth survey will be sent out and ready for discussion next month
- Barbara and Carenda will organize Jubilee Ministry leadership

VII. Closing

Time Started: 12:39	Allocated:	Leader: Mike Rhodes
Motion: Adjourn the Vestry meeting		
Proposed By: Mike		Seconded: Shelbie
Vote: Unanimous, by acclamation		

Following a motion to adjourn, Barbara closed the meeting with prayer.

Time Started:	Allocated:	Leader:
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