

St. Andrew's Episcopal Church Vestry

Meeting Minutes – July 2015

I. Gathering and Opening Prayer

The meeting was called to order at 10:54 by Mike Rhodes who opened with prayer.

Roll Call

<input checked="" type="checkbox"/>	The Rev. Barbara Hutchinson, Rector				
<input type="checkbox"/>	The Rev. Carenda Baker, Curate				
		The Vestry			
<input checked="" type="checkbox"/>	Mike Rhodes, Senior Warden	<input checked="" type="checkbox"/>	Jennifer Morehouse, Junior Warden		
<input checked="" type="checkbox"/>	Tom Briggs	<input checked="" type="checkbox"/>	Shelbie D'Annibale	<input checked="" type="checkbox"/>	Melisa Dotson
<input checked="" type="checkbox"/>	Bill Gawors	<input type="checkbox"/>	Beth Hagan	<input type="checkbox"/>	Tim Hawkins
<input type="checkbox"/>	David Luo	<input checked="" type="checkbox"/>	Jim Smith		

II. Leadership/Spiritual Development

Time Started: 10:55	Allocated: 20	Leader: Mother Barbara
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- Identify person to replace Beth on Vestry
- Identify potential new Vestry members
- Determine process for asking/selecting – assign “asks”, determine “report back” dates

With Beth Hagan leaving, we will be out of compliance with our by-laws which require having at least 9 vestry members. Additionally, there will be members whose term ends this year, so we really need to look for four members. Reviewed the role of the Vestry from the 2015 vestry retreat notes.

The process is that a letter will be composed to invite people to consider the vestry including the role of the vestry, and include a discussion about not only how serving on the vestry helps the church but how it will help you. Then there will be a face-to-face meeting to follow up.

III. Outreach

Time Started: 11:21	Allocated: 10	Leader: Mother Barbara
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- Report on Blessing of the Backpack – Bill Gawors

We are committed to providing 500 pencil cases. The date is August 22nd. We would like to involve our youth in helping with the event. Bill will make an announcement during the service. Bill will send a note to Mike to post to the website. The “entry fee” for the August 14th cookout is to bring a pencil case.

- Summer Lunch Program Day – Mike Rhodes

We are providing the summer lunch program on Tuesday 8/4. We need someone to make sandwiches and transport the food. Can be anyone in the congregation. Shelbie will take the

lead on this. Mike Rhodes will post a sign-up genius to help get supplies from congregation. Typically about 20 sandwiches and apples delivered to the Branch Creek office.

- Report on Jubilee Ministries – Mike Rhodes proxy for Mother Carenda
Shelbie and Christina Luo have committed to the project. She will also talk to Tom Briggs and Jan Smith about joining the project. Deacon Wanda has spoken to her about an additional project coordinated with Ship U's art department and Episcopal square for some one time projects.

IV. Youth Task Force

Time Started: 11:29	Allocated: 10	Leader: Mike Rhodes
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- Progress on the survey – Jim Smith
Survey is in on-line format, and needs to be sent out. Survey will be sent out to all students 7-12th graders and their parents. The survey will include a question asking for grade or parent. This will be sent out in the next week.

- Mission trip exploration – Bill Gawors
Bill will invite Kyle Murphy come and make a presentation on the mission exploration with the November vestry meeting. These will be local/community mission projects. Bill will send Mother Barbara his email address so she can ask him to preach. Scheduling a youth retreat in October, possibly at Bishop Claggett. There are not currently funds available. The purpose of the retreat is to have the youth tell us what they want besides Sunday service. There will be a question added to the survey regarding whether the youth want a retreat. Could be at the church.

- Clearances – Mother Barbara
Mother Barbara will take the lead and coordinate this. Starting July 25th these clearances will be free for Volunteers.

V. Fall Programming / Instructed Eucharist

Time Started: 11:46	Allocated: 20	Leader: Mother Barbara
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We have had a number of new people join since the spring. Many do not come from the episcopal church and aren't familiar with the tradition. In response to their questions and needs, there have been several planning meetings including liturgical themes, music, adult and youth formation, and what should be addressed in the newsletter, and what families can do at home. The whole parish will be focused on what the Eucharistic is about. This will culminate in an instructed Eucharist in the fall. This will then tie into stewardship theme. There will be a coordinated effort to planning the events on the calendar through Advent. The planning meeting will be Tuesday at 6:30 in the PLC.

- Identification of people interested in the stewardship portion

Mike will put a slider on the website to solicit information regarding stewardship.

VI. Other Reports

Time Started: 11:52	Allocated: 20	Leader: Mother Barbara
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- Rector
- Deacon/Curate
- Senior Warden
- Junior Warden – update on the photo direction, some pictures were a little blurry and will be redone. Hopefully they will be done for the next time. Need to schedule a photo shoot at the BBQ day. The Foyers dinner structure is falling apart a little bit. Jennifer will talk with the Hawkins about changing to appetizer, beverage, and conversation. They can report in August.

VII. Approval of HVAC Repair

Time Started: 11:56	Allocated: 20	Leader: Mother Barbara
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The AC unit has failed in the church office. The repairs will cost \$6800. The unit will replace the inside and outside unit. Mike and Mike will have to take the ceiling down and then put it back up when it is done.

One question to resolve is whether the AC unit can be placed in a better location.

The other issue is what funds will be used to pay for the repair.

Motion: Authorize up to \$10,000 for repair of AC unit. Proposed By: Mike Rhodes Vote: Unanimous by acclamation. Further Action: Mike will send Mike Stitt questions about placement of unit.	Seconded: Bill Gawors
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VIII. Other Questions

Time Started: 12:07	Allocated:	Leader:
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Jim asked a question regarding music. He was asking whether the results of the survey were shared with Jerry. We need to avoid triangulating to make sure that the people concerned are communicating. The question was related to using contemporary music. Jerry prefers traditional music, but will use contemporary music when asked by Mother Barbara. We will put an item on the agenda for September. Jim requested the results of the survey to be sent out. There is a stylistic difference between the music that Anne Herman brought and with the classic Anglican style of Jerry.

IX. Recap

Time Started: 12:16	Allocated:	Leader:
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- Bill send Mike document regarding Blessing of Backpacks
- Jenn & Tim will report on ABC / Foyers
- Mike R will email mike Stitt on AC repair
- Tom will send info to Mother Barbara on clearances
- Mike will put site on website to assist with stewardship
- Jim will send modified youth survey to Mother Barbara
- Shelbie will take leadership on Summer Lunch day
- Mother Barbara will send Jim music survey
- Mike & Barbara will compose letter to potential vestry members
- Get a date for the photo-shoot / coordinate with Jan Smith
- Barbara will give input on possible funds for replacement of AC
- Bill was to send Kyle's contact info to Barbara
- Barbara will contact Beth to get official letter of resignation

X. Closing

Time 12:20	Allocated:	Leader:
Started:		
Motion: Adjourn the Vestry meeting		
Proposed By: Mother Barbara		Seconded: Mike Rhodes
Vote: Unanimous, by acclamation		

Following a motion to adjourn, Mother Barbara closed the meeting with prayer.